

Workers' Compensation Claims Adjuster

What you'll be doing

As a Workers' Compensation Claims Adjuster you will be part of a dynamic team that is committed to providing exceptional service to Rhode Island public sector entities and their injured workers. Reporting to the Claims Manager, you will be responsible for all aspects of workers' compensation claims administration, from processing through to final resolution. You will need to strong analytic and organizational skills, supported by superior communication and customer service abilities.

You will be responsible for...

- Processing, investigating, and adjusting Workers' Compensation claims as dictated by Rhode Island Workers' Compensation and/or Public Safety Injured-on-Duty Statutes
- Evaluating compensability and subrogation exposures and conducting settlement negotiations
- Managing claims through resolution, either by agreement with injured worker, settlement or adjudication through the court system
- Establishing and maintaining effective working relationships and corresponding regularly with Member representatives, plaintiff and defense counsel, injured workers, independent investigative firms, physicians and medical professionals, specialists/experts, and reinsurer representatives
- Conducting site and Member visits

What you can expect in this role

- Full-time, 35 hours/week, salary
- Hours: 8:30am-4:30pm
- Location: East Providence
- Travel Required: 5% in-state

What skills & experience we'll need from you

- Bachelor's degree from an accredited college or university, preferably in pre-law, risk management, business or public administration. Advanced degree or course work a plus. In lieu of degree, equivalent combination of training and experience may be considered
- Familiarity with claims administration principles and practices and at least 5 years of prior claims processing and adjusting experience in Workers' Compensation lines.
- Have and maintain a valid Rhode Island Insurance Adjuster's License and drivers' license.