



Job Posting

Job Title: Director of Health, Safety & Risk Management
 Location: 501 Wampanoag Trail, Suite 301, East Providence RI 02915
 Schedule: Full time
 Exempt/ Exempt
 Non-Exempt
 Travel: Travel within Rhode Island required

About Us

The Rhode Island Interlocal Risk Management Trust (“The Trust”) is the pioneer and undeniable leader of intergovernmental risk-sharing pooling in Rhode Island. As a Member owned and managed organization, The Trust’s overarching goal is to provide its Members with the highest standards of service, risk management and insurance programs. The Trust is recognized as local government’s premier one-stop source for Property/Liability, Workers’ Compensation, Health, Dental, Life, Other Post-Employment Benefits (OPEB) and Wellness, and widely lauded for its excellence in risk management and loss prevention services.

Department/Job Summary

The Risk Management Department provides specialized loss prevention programs and risk management services designed to address the unique and ever-evolving concerns and problems faced by local government. We proactively assist in reducing claims with the goal of ultimately lowering Member premium levels. We offer specific safety training programs to all Trust Members and provide resources to address the prevention of property, liability, and workers' compensation losses. Assistance with developing safety policy statements, setting performance goals and developing internal Member Safety Committees is also provided.

Core Responsibilities

- Analyze and assess claims, costs and trends related to health and safety and classify risks as to frequency and potential severity to measure financial impact of risk on the pool
- Oversee, manage and coordinate assessment of physical sites and audit operational procedures of Members; provide advice and technical assistance related to risk management, including safety procedures, accident investigations and tracking corrective actions
- Develop new and evaluate, modify or improve current safety and educational programs/workshops, policies and procedures in compliance with local, state, and federal Occupational Safety and Health Administration (OSHA) rules and regulations
- Prepare comprehensive reports, research, compile and analyze data for exposure to loss; develop and maintain database for detailed listing of all Member exposures
- Attend meetings and make presentations to Members and prospective Members, governing boards and committees and conference sessions
- Supervise the Risk Management Department including but not limited to interviewing, hiring and training employees; planning, prioritizing, assigning, directing, monitoring and appraising work; rewarding and disciplining employees; addressing complaints and resolving issues
- Other duties as assigned



Qualifications

- Bachelor's degree in industrial safety, environmental discipline, risk management/insurance, business, public administration or related field from a four-year college or university
- 10 years of progressively responsible work experience in Risk Management with 5 years in a leadership/management role
- Certifications desired: Associate in Risk Management (ARM), Chartered Property Casualty Underwriter (CPCU) or Certified Safety Professional (CSP)
- Knowledge of state and local laws, codes and regulations; Rhode Island Workers' Compensation, OSHA, DOT, NFPA, ADA, NRPA and EPA
- Familiarity with insurance industry, public risk management, contracts and legal agreements
- Excellent communication skills: verbal, written and presentation
- Proficient in computer software programs: MS Office suite (Word, Excel, PowerPoint, Outlook)
- Strong interpersonal, analytical and decision-making skills

In lieu of the above, any equivalent combination of training and experience that provides the required knowledge, abilities and skills may be considered at the discretion of the Trust.

Benefits

Health, Dental and Vision Insurance

Group Term Life and Accidental Death and Dismemberment Insurance

Group Long Term Disability Insurance

Retirement Benefits

Health Spending Account

Continuing Education

Employee Assistance Program

Paid Vacation, Sick, Personal and Holiday

To Apply

Email: hr@ritrust.com

Mail: Rhode Island Interlocal Risk Management Trust, 501 Wampanoag Trail, Suite 301, East Providence, RI 02915 Attention: Human Resources

The Trust is proud to be an equal opportunity employer.