



## Job Posting

Job Title:	Public Safety Loss Prevention Specialist
Location:	501 Wampanoag Trail, Suite 301, East Providence RI 02915
Schedule:	35 hours, Monday-Friday, 8:30 – 4:30
Exempt/ Non-Exempt	Exempt
Travel:	75%

### About Us

The Rhode Island Interlocal Risk Management Trust (“The Trust”) is the pioneer and undeniable leader of intergovernmental risk-sharing pooling in Rhode Island. As a Member-owned and managed organization, The Trust’s overarching goal is to provide its Members with the highest standards of service, risk management and insurance programs. The Trust is recognized as local government’s premier one-stop source for Property/Liability, Workers’ Compensation, Health, Dental, Life, Other Post-Employment Benefits (OPEB) and Wellness, and widely lauded for its excellence in risk management and loss prevention services.

### Job Summary

- Delivers loss prevention and risk management services including education and training
- Assists in the development of specific loss prevention programs, with special emphasis on public safety programs relating to risks faced by police and fire personnel
- Evaluates and monitors adherence to loss prevention and risk management programs
- Conducts analysis of loss trends in order to prioritize concerns, problem areas and emerging needs

### Core Responsibilities

- Assists in planning, coordinating and implementing loss prevention and risk management goals and objectives with special emphasis on public safety programs
- Maintains, transports, and schedules training of the Firearms Training System for Member Police Departments
- Responsible for conducting playground inspections, creating reports and working independently with Members to develop a plan of action to minimize losses
- Conducts Member site visits to assess risk exposures and the loss implications of specific accident events
- Assists and serves as a resource in the formation of Member Safety Committees and routinely attends and participates in Safety Committee meetings
- Designs and implements programs of loss prevention services with special emphasis on public safety by assessing risk exposures and other patterns of losses as determined by loss trends



- Generates and analyzes data with special emphasis on the Trust Injured On Duty Program (IOD) and presents to Members for further analysis
- Develops and maintains procedures, manuals and other resource information to assist with loss prevention and risk management
- Responds to and resolves Member inquiries
- Assists in the development of training seminars and workshops on loss prevention and risk management and arranges for speakers, conference facilities and distribution of materials
- Conducts training in both small or large group settings on loss prevention and risk management topics
- Prepares a wide variety of loss prevention and risk management material for distribution to Members through newsletter articles, special bulletins, letters and other techniques
- Performs ad hoc assignments as needed

#### Qualifications

- Thorough knowledge of the principles and practices of public safety with emphasis on law enforcement and fire prevention
- Knowledge of the principles and practices of risk management and loss prevention education
- Proficiency in Microsoft Office Suite, specifically Word, Excel and PowerPoint
- Familiarity with data base functions
- Ability to develop and implement programs and services for loss prevention and risk management
- Ability to analyze and identify loss exposures and recommend solutions for eliminating and reducing loss exposures
- Ability to prepare clear, accurate and complete loss prevention and risk management reports
- Ability to develop and make effective presentations in training and public settings
- Ability to communicate effectively verbally and in writing
- Ability to establish and maintain effective working relationships with Members, staff, third-party claims administrators and vendors
- Demonstrate a high degree of independence, initiative and follow through
- Must possess and maintain a valid Driver's License
- Must be willing to obtain certification as a Playground Safety Inspector
- A Bachelor's degree with a concentration in law enforcement, criminal justice or related disciplines
- Graduate of a state or federally sponsored public safety academy
- 5 or more years' experience as a full time police officer in a public safety setting
- Advanced degrees or experience in loss prevention preferred

In lieu of the above, any equivalent combination of training and experience that provides the above knowledge, abilities and skills may be considered at the discretion of the Trust.



<b>Benefits</b>
Health, Dental and Vision Insurance
Group Term Life and Accidental Death and Dismemberment Insurance
Group Long Term Disability Insurance
Retirement Benefits
Health Spending Account/Flexible Spending Account
Continuing Education
Employee Assistance Program
Paid Time Off

<b>Send Resume and Cover Letter</b>
Email: <a href="mailto:hr@ritrust.com">hr@ritrust.com</a>
Mail: Rhode Island Interlocal Risk Management Trust, 501 Wampanoag Trail, Suite 301, East Providence, RI 02915 Attention: Human Resources

*The Trust is proud to be an equal opportunity employer.*